# Policy Name

Policy # XXnnn Policy Name V0.1

**SHIV NADAR UNIVERSITY**

# Release Control

| Release Date | Version No: | Details | Released by | Approved by |
|---|---|---|---|---|
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|  |  |  |  |  |

## POLICY ASSURED BY:

| Department: | Represented By: | Date |
|---|---|---|
|  |  |  |
|  |  |  |

## POLICY RATIFIED BY:

| Office of: | Represented By: | Date |
|---|---|---|
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# Policy Details

## 1. OBJECTIVE

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## 2. SCOPE

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## 3. GENERAL GUIDELINES

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**SHIV NADAR UNIVERSITY**

# Annexure 1

**SHIV NADAR UNIVERSITY**